#### THE SECURITY TITLE GUARANTEE CORPORATION OF BALTIMORE Six South Calvert Street, Baltimore MD 21202-1388

## **PRIVACY NOTICE**

This Privacy Notice is provided on • behalf of The Security Title Guarantee Corporation of Baltimore.

Congress recently passed the Gramm-Leach-Bliley (GLB) Act, which deals in • part with how the financial services industry handles nonpublic personal financial information. Security Title • recognizes that the foundation of our business is maintaining your trust and confidence. In order to provide you with the most effective and beneficial • service, we must maintain information about you. Keeping that information secure and private is important to us. This notice is provided to you so that you may know how we collect Security information about you, the type of maintaining the confidentiality of the Security Title's Privacy Policy applies, information we collect, what we may disclose to our affiliates and nonaffiliated third parties, and the steps we privacy policy for you. take to protect personal information about you.

#### WHAT WE COLLECT

First, we must collect a certain amount of personal information about you in order to provide customer service, offer • new products or services, evaluate claims, administer products, and fulfill legal and regulatory requirements. Therefore, as part of our servicing of • your requests, we may obtain certain nonpublic personal information about you. This information includes facts • and data that we receive from you, real estate agents, lenders, government agencies, and/or other authorized persons in varying manners, including but not limited to applications, company forms, telephone required calls, correspondence, claim forms and other processing forms; facts and data about your transactions with us, our affiliates or others; and facts and data we receive • from consumer reporting agencies.

The information we collect, or that been provided to us has

processing your transaction, may include:

- Your name, address, telephone number, email address, date of birth, • Social Security number, age, gender, marital status, assets, bank account number(s) and financial statistics;
- payment history and claims history;
- your occupation(s), your income and with employer(s);
- history:

### WHAT WE SHARE

Title İS committed to personal information we collect.

# collect about you:

- to the extent needed to conduct our service standards;
- restrict access We to the who need to know this information to provide services and products to you;
- We maintain safeguards to protect information respect to matters described herein. about you:
- requesting information about you or such information prior to providing it.
- We share nonpublic personal information about you outside our NO ACTION IS REQUIRED BY YOU company only to service your request, You do not need to do anything as a
- We require any organization that provides assistance to us in administering or reinsuring contracts or providing services on our behalf to We you to maintain the confidentiality of confidence and trust.

- nonpublic personal information about vou and not use such information for any other purpose; and
- Our Privacy Policy does not allow non-affiliates to offer their products and services to you.

Your relationship with us, such as The law does permit us to share products purchased, policy values, information about you with our affiliates, including insurance companies and Your employment history, such as insurance service providers. The law also permits us to share information your employer(s) and years of service about you with companies that perform marketing services for us, or other Your creditworthiness and credit financial institutions that have joint marketing agreements with us. information we share with our affiliates or service providers need not be directly related to our transaction with you.

We to the extent required by law, to its welcome this opportunity to clarify our agents when they are acting on behalf of Security Title. Please note that there may be instances when these same With respect to the information we agents may not be acting on behalf of Security Title, in which case they may We collect and use the information collect nonpublic personal information on their own behalf, or on behalf of business and to meet our high quality another. In these instances, Security Title's Privacy Policy would not apply.

information to authorized individuals If we change our privacy practices, we will provide you notice of all material changes. This privacy appropriate supersedes all previous notices with

We will verify that any persons It is our goal to ensure that all the information we collect is accurate and your relationship with us is entitled to complete. Please notify us if you believe information is inaccurate.

or as authorized by you, or as result of this notice. It is meant to required or permitted by applicable inform you of how we safeguard nonpublic personal information about you. You may wish to file this notice with your insurance papers.

> strive to maintain your